

**Winchester City Council**

**Equality Impact Assessment Template (EqIA)**

**Section 1 - Data Checklist**

When undertaking an EqIA for your policy or project, it is important that you take into consideration everything which is associated with the policy or project that is being assessed.

The checklist below is to help you sense check your policy or project before you move to Section 2.

		Yes/No	Please provide details
1	Have there been any complaints data related to the policy or project you are looking to implement?	No	
2	Have all officers who will be responsible for implementing the policy or project been consulted, and given the opportunity to raise concerns about the way the policy or function has or will be implemented?	Yes	The Local Development Scheme (LDS) has been prepared by the Strategic Planning Manager in consultation with the Cabinet Member for Place and Local Plan.
3	Have previous consultations highlighted any concerns about the policy or project from an equality impact perspective?	No	Consultation on the Local Plan has been as inclusive as possible in accordance with the city council's agreed <a href="#">Statement of Community Involvement</a> to ensure that any public consultation reaches out to the widest possible audience which include those with a protected interest.
4	Do you have any concerns regarding the implementation of this policy or project?	No	

		Yes/No	Please provide details
	<i>(i.e. Have you completed a self-assessment and action plan for the implementation of your policy or project?)</i>		
5	Does any accessible data regarding the area which your work will address identify any areas of concern or potential problems which may impact on your policy or project?	No	
6	Do you have any past experience delivering similar policies or projects which may inform the implementation of your scheme from an equality impact point of view?	Yes	The LDS sets out when the Council will consult on the Local Plan. The Local Plan will be accompanied by an Equality Impact Assessment.
7	Are there any other issues that you think will be relevant?	No	

## Section 2 - Your EqIA form

<b>Directorate:</b> Dawn Adey	<b>Your Service Area:</b> Built Environment	<b>Team:</b> Strategic Planning	<b>Officer responsible for this assessment:</b> Adrian Fox	<b>Date of assessment:</b> 10 <sup>th</sup> January 2025
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	<b>Question</b>	<b>Please provide details</b>
1	What is the name of the policy or project that is being assessed?	Local Development Scheme
2	Is this a new or existing policy?	The LDS was last updated in August 2023. It has been prepared to meet the request from the Chief Planning Officer that all Local Planning Authorities produce an updated LDS by the 6 <sup>th</sup> March 2025.
3	Briefly describe the aim and purpose of this work.	The Council is legally required to produce and keep up to date LDS that provides the timetable for the production and adoption of the Winchester District Local Plan.
4	What are the associated objectives of this work?	To provide a timetable for the preparation and adoption of the Local Plan.
5	Who is intended to benefit from this work and in what way?	The residents of Winchester district
6	What are the outcomes sought from this work?	To provide a timetable for the preparation and adoption of the Local Plan. Once agreed, the revised LDS would be placed on the WCC website. Anyone who has registered an interest in being updated on Local Plan issues would be notified via an email alert.
7	What factors/forces could contribute or detract from the outcomes?	N/A
8	Who are the key individuals and organisations responsible for the implementation of this work?	Strategic Planning Manager, Winchester City Council, Parish Councils, Hampshire County Council, landowners and developers.

9	Who implements the policy or project and who or what is responsible for it?	Strategic Planning Manager and Cabinet Member for Place and Local Plan
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		Please select your answer in <b>bold</b> . Please provide detail here.		
10a	Could the policy or project have the potential to affect individuals or communities on the basis of race differently in a negative way?	Y	<b>N</b>	
10b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?	Y	<b>N</b>	
11b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
12a	<p>Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way?</p> <p><i>you may wish to consider:</i></p> <ul style="list-style-type: none"> <li>• <i>Physical access</i></li> <li>• <i>Format of information</i></li> <li>• <i>Time of interview or consultation event</i></li> <li>• <i>Personal assistance</i></li> <li>• <i>Interpreter</i></li> <li>• <i>Induction loop system</i></li> <li>• <i>Independent living equipment</i></li> <li>• <i>Content of interview)</i></li> </ul>	Y	<b>N</b>	

12b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?	Y	<b>N</b>	
13b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?	Y	<b>N</b>	
14b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a negative way?	Y	<b>N</b>	
15b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?	Y	<b>N</b>	
16b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?	Y	<b>N</b>	
17b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?	Y	<b>N</b>	
18b	What existing evidence (either presumed or otherwise) do you have for this?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		

19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?	Y	N	
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.	Y	N	Race: Sex: Disability: Sexual orientation: Age: Gender reassignment: Pregnancy and maternity: Marriage and civil partnership: Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	The LDS is a document that sets out the timetable for the preparation and adoption of the Local Plan.		
22	Do any negative impacts that you have identified above impact on your service plan?	Y	N	

Signed by completing officer	Adrian Fox, Strategic Planning Manager
Signed by Service Lead or Corporate Head of Service	